

CONFIDENTIAL

Executive for Administration & Management

5 April 1948

Assistant Director for Operations

Authority of FBIB Bureau Chiefs to Issue Travel Orders

1. Reference is made to memorandum dated 10 March 1948 from Chief, Fiscal Division to Chief, FBIB, copy attached, requesting a definition of FBIB mission boundaries for the purpose of determining authority on the part of FBIB Bureau Chiefs to issue travel orders.

2. It is desired to limit the general authority of Bureau Chiefs to issue travel orders to the following areas:

London Bureau: London-Caversham area

Mediterranean Bureau: Cairo, Greece, Cyprus and intermediate points

Hawaii Bureau: Kauai, T. H. and Oahu, T. H.

Tokyo Bureau: Tokyo-Komuro area

3. In order to avoid the delays and inconvenience resultant upon centralized issue of other travel orders, however, it is desirable that the signature of FBIB Bureau Chiefs be recognized on all travel orders which they may be specifically authorized to issue. It is recommended that current administrative instructions be amended by the inclusion of a sentence similar to the following:

"Upon specific instruction, overseas Bureau Chiefs may also issue temporary duty and travel orders to civilian employees without regard to the boundaries of individual missions."


Brigadier General, U.S.A.

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